

Person Specification

Driver

Every member of our shops teams has a vital role in delivering the best possible customer service and care to help raise funds through our shops and warehouse operations to support St John's Hospice.

As one of our drivers you will collect and deliver stock to our shops and warehouse. Heavy lifting is required as this role includes the transfer of larger items of furniture from one location to another on a daily basis. You will also help in our warehouse and shops as required.

You will have to work alone at times and carry "soft stock" unaided. This role requires the applicant to have a flexible and reactive approach to their work and be willing to work flexible hours and shifts over 7 days.

Requirement	Essential	Desired	How Assessed
Education/Qualifications	Full UK driving licence held for over 2 years (no points)	Good general education to GCSE or equivalent level	Application Form
Knowledge and Skills	<p>Excellent communications and interpersonal skills</p> <p>Well-developed ability to organise and prioritise workload</p> <p>Being able to work under pressure to meet deadlines</p> <p>Used to heavy lifting</p> <p>Clean driving licence</p> <p>Experience of driving vans and delivering goods</p> <p>Knowledge of correct way to move & handle objects</p> <p>Knowledge of the local area</p> <p>Precise, organised and methodical</p> <p>Able to work effectively on own initiative</p>	<p>Worked in furniture removal or similar business</p> <p>Undertaken Moving & Handling training in last 12 months.</p> <p>Experience of assessing risks</p> <p>Working in a customer service industry, retail or hospitality.</p>	Application Form / Interview
Values and personal attributes	<p>Hands on approach</p> <p>Evidence of honesty, reliability and enthusiasm in work settings</p> <p>Calm, flexible and courteous, helpful attitude</p> <p>Willingness to be flexible when working days and hours to meet business demands</p> <p>A positive 'can do' attitude</p>	<p>Ability to get involved</p> <p>Knowledge of working in the charity sector</p>	Application Form / Interview

***Shortlisting candidates for interview – the information you provide in your application, which includes a section entitled 'Supporting Information', will be scored against the above essential and desire criteria**